

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

**MINUTES OF A MEETING OF FOWEY TOWN COUNCIL  
ENVIRONMENT COMMITTEE HELD AT FOWEY TOWN HALL ON  
MONDAY 1st JULY 2024 @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** The Mayor, Cllr Mrs Lynn Simms, Cllr Mrs Rhianna Cooke, Cllr Mrs Frances Day and Cllr Mrs Ruth Finlay.

1} **Election of Chairman**

It was proposed by Cllr Cooke, seconded by Cllr Day and unanimously agreed that the Mayor, Cllr Lynn Simms, should be elected as Chairman for the coming year.

2} **To receive apologies for absence**

Were received from Cllrs Griffin, and Harris-Guerrero.

3} **Declarations of interest**

- (a) **Pecuniary:** None
- (b) **Non pecuniary:** None
- (c) **Dispensations:** A dispensation had been extended to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments.

4} **Public Participation/Questions**

There were none.

5} **Minutes of the meeting held on 26th February 2024**

It was proposed by Cllr Cooke, seconded by Cllr Finlay and RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chairman as a true record.

6} **Matters arising from the Minutes not on the Agenda**

There were no matters arising.

7} **To receive the report of the Tree Warden (Cllr Day)**

Cllr Day was unaware of any current local arboreal issues. However, she was pleased to note from a recent Tree Warden newsletter that all three major political parties had highlighted the importance of trees in their manifestos for the forthcoming general election.

8} **Specific areas of responsibility**

Reports on the following specific areas of responsibility were received as follows:

- *Old Grammar School Gardens:* Cllr Finlay: A dilapidation survey had been carried out and the recommendations received were under consideration.
- *Piggy Lane Triangle:* Cllr Finlay: Nothing new to report.
- *Pretty Bus Stop:* It was looking good. Cllr Day undertook to report on its condition for this Committee in future, as Cllr Hughes was no longer a member.
- *Allotments:* Cllr Finlay: A skip had been hired which had proved most useful. Water to the allotments had ceased to flow from the connection from Porcelain House. It would be necessary to contact South West Water's new connection department to resolve the situation. It was proposed by Cllr Finlay, seconded by Cllr Day and RESOLVED to request that this item be put on the agenda for the next meeting of the Finance Committee as expenditure would be involved.
- *Local maintenance partnership (footpaths):* Cllr Finlay: Currently running smoothly.

- Agency agreements, weed killing/grass cutting: Cllr Finlay: Agency Agreement (Grass cutting) Cornwall Council grant of £1,203 for 4 cuts had been received.
- Squires Field green areas: To be discussed under item (9).
- Squires Field: Cllr Cooke: To be discussed under item (9).

### 9} **Squires Field Play Area**

To approve the following quotations:

- (a) Andrew Inglefield's quote for 26 play area inspections for the contract year 2024/25 = £1,040. This was proposed by Cllr Cooke, seconded by Cllr Finlay and unanimously RESOLVED that it be accepted.
- (b) Andrew Inglefield's quote for renewing the toddler swing tail chains, quick links and both flat swing seats = £297. This was proposed by Cllr Day, seconded by Cllr Simms and unanimously RESOLVED that it be accepted.
- (c) Andrew Inglefield's quote for installation of 2 goal posts and activity panel = £480 (approx - depending on amount of concrete needed). This was proposed by Cllr Cooke, seconded by Cllr Simms and unanimously RESOLVED that it be accepted.
- (d) Match funding amount for replacement of 2 senior goal posts for Community Chest application = £283.75 (this is 25% of the total cost of the goalposts, this includes delivery and VAT). This was proposed by Cllr Simms, seconded by Cllr Cooke and unanimously RESOLVED that it be accepted.

### 10} **Squires Field Ground Maintenance**

A quotation had been received from Cormac for ground maintenance of Squires Field for the contract year 2024/25 = £4,262. Approval of this figure was proposed by Cllr Simms, seconded by Cllr Finlay and unanimously RESOLVED that it be accepted.

### 11} **Review Budget**

Cllr Simms reported that so far, since the start of this financial year in April, £16,729 had been spent. £13,766 had been spent on the installation of the pump track at the playground, which would be recoverable from a grant organised by Cllr Cooke.

### 12} **Environmental Growth Plan**

Cllr Simms had had a meeting with the local primary school, who had shown great interest in this project and also in the procedures for running the Council. She had a document for children *How to Save the Planet* issued by National Geographic which would be useful to them. Suggestions for further involvement by the Primary School children included getting them to design and produce posters and signs, and perhaps a visit to the orchard at the allotments and a wassail event in the autumn. Encouragement to grow plants from seeds at school would be useful in raising their awareness of how plants are produced.

A request had been received from Paul Finlay for £30 for mulch for the newly planted trees at Squires Field. Acceptance of this request was proposed by Cllr Day, seconded by Cllr Simms and unanimously RESOLVED that it be approved.

The Landmark tree was thought to be in poor health. This would be checked, and, if necessary, arrangements made for it to be replaced

### 13} **To Receive Reports from Members**

Cllr Cooke reported that work on the installation of the pump track was underway. Jasper Flashman had recommended upgrading the rubber crumb required, which would give a more durable, softer surface. It was hoped that the work would be finished by mid August, with an official opening proposed for early in September.

### 14} **Proposed date of next meeting**

It was proposed that this should take place on **Monday 4th November** at 6.00pm.

There being no further business, the meeting closed @ 6.45 pm.

