



FOWEY TOWN COUNCIL

Mayor: Cllr Mrs Lynn Simms 01726 252222
17, Polkerris, Par, PL24 2RZ

Town Clerk: Mrs Sally Vincent JP 01208 871159
Colcerrow Farm, Par, PL24 2RZ
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Notice is hereby given that a Meeting of Fowey Town Council Town Hall & Quay Committee will be held on 16th October 2024 at 5.30pm in Pavilion House, Squires Field, Fowey

Members of the public are invited to attend the meeting, to participate during the part of the meeting open to the public and to listen to proceedings during the remainder of the meeting.

Agenda

1. **Election of Chairman**
2. **To receive apologies for absence**
3. **Declaration of Interests**
 1. **Pecuniary**
 2. **Non Registerable**
 3. **Dispensations**
4. **Public Participation/Questions**
5. **Minutes of the meeting held on 10th November 2023**
6. **Matters arising from the Minutes not on the Agenda – for report only**
7. **Christmas Market**

Purpose: To review arrangements for the 2024 Town Hall Market
8. **Commercial Usage of the Town Hall**

Purpose: To discuss how best to market the Town Hall as an event venue
9. **Town Hall Civil Ceremonies**

Purpose: To discuss management and future arrangements for weddings and other civil ceremonies in the Hall
10. **Review of Town Hall Risk Assessments**

Purpose: To review and sign off risk assessments for submission to the Finance Committee
11. **Budget 2024/2025**

Purpose: To review income/expenditure to date

12. Budget 2025/2026

Purpose: To formulate a budget for 2025/2026 for submission to the Finance Committee

13. Exchange of Information (at the discretion of the Chairman)

Date of Next Meeting – to be confirmed

Sally Vincent
Town Clerk
11th October 2024