

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF A MEETING OF FOWEY TOWN COUNCIL FINANCE COMMITTEE HELD ON MONDAY 7th OCTOBER 2024 IN PAVILION HOUSE, LANGURTHO ROAD, FOWEY 12.30pm

Present Cllr J Berryman (Chairman), Cllr Mrs R Cooke, Cllr A Harris-Guerrero,
Cllr Mrs L Simms (Mayor, *ex officio*)

In attendance The Town Clerk, Sally Vincent

24/01 Election of Chairman

Cllr Simms proposed, Cllr Cooke seconded and it was RESOLVED that Cllr Berryman should serve as Chairman for the 2024/2025 Civic Year.

24/02 Apologies None

24/03 Declaration of Interests

- a. Pecuniary – None
- b. Non Registerable – None.
- c. Dispensations - None

24/04 Public Questions

None

24/05 Minutes of Meeting of 20th March 2024

Proposed Cllr Cooke, seconded Cllr Simms and RESOLVED that the minutes be confirmed and signed by the Chairman.

24/06 Matters Arising (for report only)

None

24/07 Squires Field Car Park

Members noted again that Squires Field car park is being continually misused with vehicles being left for long periods of time, entrances and exits being blocked and cars being abandoned there. Additionally the surface was very poor and required significant expenditure and the outlay for business rates was also significant. Discussion centered around the possibility of introducing some form of regulation, together with a modest charging system for vehicles looking to stay for longer than an hour or two, as suggested by Cllr Harris-Guerrero at the September Council meeting. Members agreed that this could be a viable solution and that it should be investigated further. The Town Clerk confirmed that an ANPR system would require that car park be leased to another organization as DVLA legislation prevents Town & Parish Council from using this form of regulation. An alternative would be a Pay & Display system. It was suggested that Kevin McManus be invited to meet the

Committee (and any other interested Councillors) to explain the options and the Town Clerk agreed to try to facilitate this following the library meeting in the Pavilion on Thursday 10th. Cllr Harris-Guerrero undertook to obtain 2 further quotes for tarmac the surface and installing a drainage system.

24/08 Review 2024/2025 Budget

Members studied the figures to date and noted that unexpected income and expenditure had impacted on the budgeted figures, although there were no areas of particular concern. Cllr Berryman noted that both the Town Hall Committee and the Environment Committee needed to compile their budgets for 2025/2026 as the budget setting meeting was fast approaching. The Town Clerk suggested that the Terms of Reference for the Town Hall Committee could perhaps be revisited so that the Committee could focus on the Hall, rather than having responsibility for a small part of the Town Quay management as well, given that most financial quay decisions were already being made by the Finance Committee as part of the budget setting exercise. It was agreed that this could be considered at the October Council meeting.

24/09 Binic Exchange Visit

Cllr Simms confirmed that the Town Hall was booked for the Civic Reception on 25th June 2025 and that people involved in the exchange would be providing food and drink. At this stage it was unclear if anything other than the use of the Hall and the presence of Mayor and Councillors was being asked of FTC.

24/10 Matters considered Urgent by the Chairman

Cllr Harris-Guerrero raised the suggestion of using the hut above the new pump track as a café. This could potentially be put out to tender but FTC would need to decide if the building should be renovated first or leased as it stands. Cllr Cooke stated that she could investigate funding opportunities but that she felt securing anything for a café would be very unlikely. Cllr Cooke also felt that it could be difficult to secure funding for a football changing area as Fowey had no football teams at present. The Town Clerk suggested that it might be sensible to finalise the future usage of the pavilion before deciding on another project. Members agreed that this should be a consideration. Hopefully the library situation would progress after the Thursday meeting and it was agreed that a Job Description for an Admin Assistant/Deputy Town Clerk based in the pavilion should be worked up.

Cllr Berryman reminded the meeting that the auditor had noted that Councillors/the Town Clerk should have a gov.uk email address; the Clerk was asked to investigate this.

Date of Next Meeting to be confirmed

Meeting Closed 2.00 pm