

DRAFT MINUTES

At a future meeting the council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

MINUTES OF THE MEETING OF FOWEY TOWN COUNCIL HELD ON WEDNESDAY 16th OCTOBER 2024 AT 7.00pm IN PAVILION HOUSE, LANGURTHO ROAD, FOWEY

24/92 Present

The Mayor, Cllr Mrs L Simms
Councillors: Cllr Mrs F Day, Cllr A Dellow, Cllr R Finlay,
Cllr C Gibbon, Cllr Mrs Y Patterson

In Attendance

The Town Clerk, Sally Vincent

24/93 Apologies

Cllr Berryman, Cllr Cooke, Cllr Revd Mrs C Edleston,
Cllr A Harris-Guerrero

24/94 Declaration of Interests

α. Pecuniary – None.

β. Non Registerable – None

χ. Dispensations – The Town Clerk had extended a dispensation to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments until 2025.

24/95 Public Participation & Questions

None

24/96 Minutes of the Meeting held on 18th September 2024

It was proposed by Cllr Finlay, seconded Cllr Day and RESOLVED that the minutes be confirmed and signed by the Chairman.

24/97 Matters Arising not on the Agenda (for report only)

None

24/98 To Receive and note the Minutes (if any) of FTC Committees

Planning – minutes noted

Town Hall & Quay – no report

Finance – no report

Environment – no report

24/99 To Receive Reports from Representatives on Other Bodies

None.

24/100 To Receive the Mayors Report

The Mayor gave the following report

- I have recently been contacted by Bruno Peek, the Pageant Master organising the VE Day celebrations on May 8th, 2025, with information about how communities can get involved. On behalf of FTC, I will endeavour to help facilitate these celebrations in

collaboration with the Church, the Legion and other community groups. I have sent out a link to the VE Day 80 website.

- Remembrance Sunday is on November 10th and members of the Council will meet at the Town Hall at 10.15 in readiness to take part in the procession to the church for the service.
- Planning for the Town Hall Xmas Market is progressing well. We have 14 artisans/crafters signed up and I am pleased to say the SFCC have agreed to run a charity café with the proceeds going to support the Community Centre.
- I am writing the Mayor's Column for the Fowey News this week. Let me know if you want me to include anything.

24/101 To Receive the Town Clerk's Report

- I met with Paul Thomas and Victoria Clark at Readymoney to discuss appropriate signage to encourage people to take their rubbish home with them and use the dog poo bins nearby rather than Victoria's facilities, following the removal of the CC waste bins. It was decided that the best way forward was to update the existing, large signage sited on FTC land as some of the information on it is outdated and unnecessary. Paul has kindly offered to ask the graphic designers used by FHC to come up with a design and this will be shared with FTC before any decisions are made. It is noted that dogs are not permitted on the beach during the summer months apart from between 6pm and 10am, so the majority of the dog poo bags must be generated by people using the highway/coastal path. In respect of the responsibility for waste removal at the beach, having studied the Land Registry document it would appear that there is a strip - and possibly all - of the steps leading to the beach that are outside the area leased to Readymoney Beach Shop and were devolved to FTC. The slipway itself does not belong to FTC or to FHC and CC has confirmed that ownership of this area is unknown. However, ownership of the small step area cannot indicate that FTC is responsible for rubbish generated on the beach or on the public highway and there is no history of a rubbish problem on the steps themselves. Additionally, the slipway area/SW Water tank area is potentially a larger area than the FTC owned steps so ownership needs to be investigated. Scott Sharples (CC) produced a photo - I think undated - at one of our meetings that showed a bin on the steps, but locals all know that the bins were always located on the highway at the entrance to the beach area. Whilst I was on site I did ask Victoria about the former position of the bins and, without any prompts from me, I was told that there were always 2 double bins sited on the highway, on either side of the entrance to the beach. I was also told that a bin from the right hand side of the entrance was moved on to the steps at one point but that this was not done by Restormel Borough Council/Cornwall Council, it was done by a member of the public. The devolution document does not specify the presence/transfer of a bin located on the steps. To summarise, this minute seeks to confirm that FTC is the freehold owner of the small strip of steps to the left of the slipway looking towards the sea as, although the various maps appear to be slightly in conflict, the Land Registry as the official document confirms this. To be completely transparent, it is suggested that the boundaries/ownership of the entire beach area should be published and that Cornwall Council further investigates the ownership of the slipway area. Additionally, it is recorded that FTC is not prepared to accept responsibility for rubbish/dog poo bags generated on the beach or on the public highway. The Mayor proposed, Cllr Dellow seconded and it was **RESOLVED** that this position statement be endorsed by FTC
- At the September meeting you decided to get together and decide what furniture/white goods etc. was needed in the pavilion. Do you still want to do this or shall I work my way through it?

Members agreed that the Town Clerk should obtain the basic equipment including a kettle, fridge, coffee machine, mugs.

- The coinpay/cardpay systems on the Town Quay toilets were repaired today and are now working perfectly. Unfortunately the return slot and the cradle assembly inside one of the systems had been vandalised and damaged so severely that it had to be replaced, which would clearly be an additional cost. Members agreed that if the vandalism continued it may be necessary to withdraw the cash facility and only use a card system.
- The Town Hall guttering/downpipes are leaking water down the sides of the building and are badly in need of attention. I have asked for a quote from APS Construction.

24/102 To Receive the Report of the Cornwall Councillor

No report.

Cllr Day reported that the revised parking arrangements beyond 16, Hanson Drive were not working, particularly now that the bus route had been changed. Bus drivers were having great difficulty negotiating past parked cars and in her opinion there should be no parking on the road throughout the year. Cllr Day also recorded her disappointment that Cllr Virr was no longer available for face-to-face interaction with Councillors and members of the public; she considered this meant that he could not represent the town effectively.

24/103 Accounts for Approval

It was proposed by Cllr Dellow, seconded Cllr Patterson and RESOLVED that accounts to the value of £23,018.04 be approved.

24/104 Correspondence

Correspondence was left 'on the table' for Councillors attention.

24/105 Resolutions from Councillors

None

24/106 Election to Committees

The Mayer proposed, Cllr Gibbon seconded and it was RESOLVED that Cllr Dellow should be elected to serve on the Finance Committee for the remainder of the Civic Year.

24/107 Squires Field Working Group

Cllr Cooke had supplied the following report

The pump track passed its ROSPA inspection on Friday 11th October. The signage has arrived and been passed to Flashman's Track and Trail to put up. There are a few bits to finish off on site and then it will hopefully be ready to be open to the public on Friday 18th October. Once it is open then the final CIL claim can be submitted for the remainder of the funding.

Once the pump track is complete Flashman's Track and Trail will move onto the MUGA; this should take between 3-4 weeks to complete.

The walkways have bedded in well now that we have had some rain!

We have ordered the football goals so they should be arriving on site soon and will be installed by Andy Inglefield; he will install the activity panel in the play area at the same time.

We are waiting on a revised quote for the play area equipment - they are hoping that they might be able to provide us with a big slide, monkey bars and an accessible roundabout for just over the amount we have been awarded from the lottery; this is subject to us being able to remove the old bank slide and tunnel ourselves.

Our next focus will be to look at signage for the MUGA and also sources of funding for the concrete bases for the benches to go around Squires Field.

24/108 Alldays Fields

No update.

24/109 Fowey Christmas Market 2025

Cllr Harris-Guerrero had been in contact with Andrew Weaver and Andrew had put forward his proposals for the 2025 Market, which included control of the Town Hall and proposed dates. Unfortunately, the dates suggested were very early being 14th, 15th, 16th November 2025; Cllr Finlay pointed out that this was before Advent and too early for a Christmas event. In 2024 the Church would be supporting the market by providing a special service with a brass band and a Carol themed service on the Sunday morning and also looking at illuminating the churchyard. However, even earlier dates could mean that the PCC would not feel it appropriate to support the event in 2025. Members agreed that the proposed dates were far too early for the Christmas Market, which has historically incorporated the arrival of Father Christmas, the lighting of the Christmas Tree and the switching on of the town Christmas lights. It was noted that Andrew Weaver had indicated that these were the only workable dates but Cllr Dellow undertook to investigate the tide activity later in the month to see if there were any alternatives.

24/110 Town Hall/Town Quay Committee Terms of Reference

Cllr Patterson confirmed that the Town Hall Committee had discussed the draft Terms of Reference and had resolved that the Committee should continue as the Town Hall & Quay Committee under the suggested Terms. There had also been some discussion as to the possibility of the Committee assuming control of the Pavilion but it had been decided that it would be premature to make a decision about this. Cllr Gibbon then proposed, Cllr Patterson seconded and it was RESOLVED that the Town Hall/Town Quay Committee amended Terms of Reference should be adopted.

24/111 Squires Field Car Park

Members agreed that the current situation at Squires Field car park was unacceptable and significant expenditure was required to make it fit for purpose. Currently the surface was very poor and required complete resurfacing, which would be a significant expenditure, people were blocking the entrances/exits and vehicles were being left and even abandoned there. A meeting had been held with Alliance Parking about the possibility of introducing some form of control, including a Pay and Display system and the use of ANPR. Both systems would be effective, although ANPR would be simpler to manage as information such as 30 minutes free parking and parking permit details could be fed into it. It had been confirmed that an ANPR system would have to be run by an outside company under a lease and not FTC due to DVLA regulations, with a potential lease-length of 3 years. If either method was decided upon there would need to be one dual access/egress at the right hand end of the car park and the area would have to be fenced, tarmaced and white-lined with an effective drainage system. Members agreed that Cllr Harris-Guerrero should be authorised to continue investigating the project, including obtaining quotes for tarmac/drainage.

24/112 Questions/Reports from Members

SFCC had reported that their defibrillator needed attention and was currently out of action. The Mayor noted that the Lions had previously helped with maintenance and could be approached again.

Date of Next Meeting 20th November 2024

Meeting Closed 8.00pm