

At a future meeting the Council will consider the accuracy of these minutes, so they may be subject to change. Please check the minutes to that meeting to confirm whether or not they have been amended.

**MINUTES OF A MEETING OF FOWEY TOWN COUNCIL  
ENVIRONMENT COMMITTEE HELD IN PAVILION HOUSE ON  
MONDAY 4th NOVEMBER 2024 @ 6.00pm.**

Minutes taken by Cllr Mrs Frances Day

**Present:** The Mayor, Cllr Mrs Lynn Simms (Chair), Cllr Mrs Rhianna Cooke, Cllr Mrs Frances Day and Cllr Mrs Ruth Finlay.

1} **To receive apologies for absence**

Were received from Cllr Harris-Guerrero.

2} **Declarations of interest**

- (a) **Pecuniary:** None
- (b) **Non pecuniary:** None
- (c) **Dispensations:** A dispensation had been extended to Cllr Finlay to participate in any discussion pertaining to the Fowey allotments.

3} **Public Participation/Questions**

There were none.

4} **Minutes of the meeting held on 1st July 2024**

It was proposed by Cllr Cooke, seconded by Cllr Finlay and RESOLVED that the Minutes of the previous meeting be confirmed and signed by the Chairman as a true record.

5} **Matters arising from the Minutes not on the Agenda**

There were no matters arising.

6} **Areas of Responsibility**

Following the resignation of Cllrs Hughes and Griffin, responsibility for the Pretty Bus Stop was assigned to Cllr Day, and for the Squires Field green areas to Cllr Harris-Guerrero.

7} **To receive the report of the Tree Warden (Cllr Day)**

Cllr Day reported that there had been recent maintenance carried out on the Monterey Pines in Hanson Drive by Cornwall Council. It was noted that the Landmark tree had died, and its replacement should be considered in the Spring. Paul Finlay would be asked to advise.

8} **Specific areas of responsibility**

Reports on the following specific areas of responsibility were received as follows:

- *Old Grammar School Gardens:* Cllr Finlay: Concern was expressed about the recent article in *Fowey News* by the Fowey Grammar School Foundation stating that the current tenancy, leasing the Gardens to Fowey Town Council, would not be renewed when it expires in June 2025. Cllr Finlay had found an Open Spaces website which had helpful information about such situations. It was agreed that the Gardens should continue to be maintained by FTC as they had been, including the ongoing services of gardener Sally Pearce. Cllr Finlay was seeking a quote to prune the bushes by the cliff edge. The possibility of a public meeting was discussed, to try to ascertain the strength of feeling about the future of the Gardens. The ongoing support of Cornwall Council should be sought as the meeting felt strongly that FTC had done a good job of maintaining the gardens and would wish to continue. Legal advice was needed to establish what could be done to try to ensure the future of the Gardens as a green space as stated in the Neighbourhood Development Plan.
- *Piggy Lane Triangle:* Cllr Finlay: Nothing new to report.

- *Pretty Bus Stop*: It was looking good.
- *Allotments*: Cllr Finlay: Some concern had been expressed about certain allotments not being maintained to the standard required. The chair of the Allotment Association was looking into this.
- *Local maintenance partnership (footpaths)*: Cllr Finlay: These had received their annual cut at a cost of £661.
- *Agency agreements, weed killing/grass cutting*: Cllr Finlay: Agency Agreement (Grass cutting) Cornwall Council grant of £1,203 for 4 cuts had been received. FTC would pay for a further 5 cuts. Cllr Simms would ask Sandra Crawford to arrange for the area just outside the back door of the Pavilion to be tidied and included in the Squires Field maintenance schedule.
- *Squires Field green areas*: Cllr Cooke reported that the football goals would be installed the following day.
- *Squires Field Children's playground*: Cllr Cooke reported that the pump track was now open and had generally been very well received. A Lottery grant of £18,500 had been received for a slide, monkey bars and a roundabout. The exact specifications would be reviewed by the Working Group. A MUGA would be installed in a few weeks' time. Cllr Cooke had a quotation for signage for the MUGA: (a) Creation of artwork design for sign £67.50; (b) Supply Traffic Grade Dibond panel 400 x 560mm with matt laminated, print applied: 2 @ £62.75 = £125.50. Cllr Cooke proposed acceptance of the quotes, which was seconded by Cllr Finlay. It was RESOLVED that the quotes for signage for the MUGA should be accepted.

#### 9} **Hill Hay open spaces**

There were two open areas at Hill Hay which needed the vegetation clearing more regularly. Lanhydrock Garden Services had quoted to increase all grass cutting from 10 to 14 cuts fortnightly between April and October. We are awaiting a quote from LGS for an increase in the grass cutting at Hill Hay. This has been taken into account in the budget recommendation.

#### 10} **Risk assessments for the Old Grammar School Gardens and Piggy Lane Triangle**

Risk assessments for both areas were carried out by gardener Sally Pearce. Details of current risk assessments were circulated to the meeting by Cllr Simms. She proposed that they should continue. This was seconded by Cllr Day and it was RESOLVED that this recommendation should be submitted to the Finance Committee.

#### 11} **Review Budget 2024/225**

Cllr Simms reported that so far £9,756 had been spent from the current budget. The total budget was £23,430. Funds already committed amounted to £14,925 leaving £8,505 available.

#### 12} **Squires Field benches**

Cllr Cooke had received a quote for £110 per bench, but this did not include concrete bases. Cllr Cooke would investigate further.

#### 13} **Budget 2025/26**

Cllr Simms had drawn up a draft budget for the next year. After some discussion, this was revised upwards a little, making a total of £25,200 to be recommended to the Finance Committee.

#### 12} **Environmental Growth Plan**

Cllr Simms recommended the screening of environmentally based films in the New Year. She was keen to involve the schools in environmental growth, and would try to get them interested in a competition for producing posters, for which a modest prize could be offered.

#### 13} **To Receive Reports from Members**

There were none.

#### 14} **Proposed date of next meeting**

It was proposed that this should take place on **Monday 3rd February 2025** at 6.00pm in Pavilion House.

There being no further business, the meeting closed @ 7.10pm.

