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Minutes of a meeting of the  
Town Hall Committee  
9<sup>th</sup> July at 11.00am

Election of Chairman: Cllr. Gudmunsen was re-elected, proposed by Cllr. Penprase. Seconded by Cllr. Boosey

Present: Cllr. S. Gudmunsen, Cllr. A. Boosey, Cllr. J. Penprase

Apologies: Cllr. Mrs J. Vincent (family commitments). Cllr T Vincent (family commitments)

Declaration of Interests: None

Public Questions: None

Approval of Minutes: These have not been received

Matters Arising            None

Town Hall Promotions It had been suggested that a Tea Dance be held in the Autumn. Cllr Penprase considered that it would be better if those who requested it actually organised it, as it was not really the function of the T.H. committee. This was agreed.

Exchange of Information Cllr. Penprase reported that the deep cleaning of the Town Hall was working well. The carpets needed their bi-annual clean, and Cllr. Penprase will organise this in the very near future. The Mayor, the Town Clerk and Cllr. Penprase will be carrying out a risk assessment and the administration requirements of the building very shortly.  
The Committee agreed that it would be a very good idea to stress in the Contract with hirers that the toilets are NOT for public use, and perhaps they should be kept locked.

Date of next meeting    To be arranged

Meeting closed at approx. 11.20 a.m.